

To: Hudson College of Public Health
Date: Wednesday, March 18, 2020
Subject: Change to Course Delivery Spring 2020

As the COVID-19 situation continues to evolve in Oklahoma and the nation, I am writing to indicate steps that our College will take to prevent new exposures and protect the health of our students, faculty and staff. We are taking several steps to minimize congregation of faculty and students consistent with Federal, State and local guidance for social distancing and prevention of infection transmission.

Effective immediately, all FACE TO FACE courses at the Hudson College of Public Health will be offered in an online learning environment for the rest of the Spring 2020 semester.

Each course faculty will make the decision on what platform they choose to use (Zoom, D2L, media site etc) and whether their course will be offered synchronous (same date/time but now you connect using Zoom for example) or asynchronous (you may access videos etc online at any time) form.

Please email Robin Howell (and copy Dr. Vesely and your department chair) about how you plan to teach your course online and how we can help you.

- What platform will you use?
- How will you administer exams?
- Are there other changes you will make to your course?
- Do you need help with learning how to initiate Zoom meetings (or other platform)?
- Do you need help with other online tools?

Please also indicate any additional needs you anticipate you may have.

Once this has been completed, I ask each Course faculty to provide their students with specific information regarding any changes to course expectations in the D2L announcement section and/or via your OUHSC email.

Attached to this email is the information from Dr. Valerie Williams about online resources for teaching.

For students graduating in May: If necessary, practicum defenses, thesis defenses, and dissertation defenses may be conducted via Zoom. Please work with your student to plan for this possibility. As the advisor you should set up the Zoom for the practicum and invite: the student, the other committee members, the preceptor, and you should include Biju Samuel as the alternative host to assist with technical difficulties.

The College is committed to protecting the health, safety, and well-being of our campus community.

Thank you for your understanding and your flexibility in this challenging time, and thank you for all you do for public health.

With best personal wishes,

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