

PLAN FOR PHASED RETURN TO OUHSC ON-SITE INSTRUCTION

Interim President Harroz has stated that it is the University's intent to return to in-person classes by Fall 2020. To that end, the Health Sciences Center is phasing in on-site instruction, as appropriate for the location, program, and student population involved. All academic instruction is subject to and must comply with the HSC COVID-19 Return Plan, effective May 1, 2020. This plan for Phased Return to OUHSC On-Site Instruction (PROS) is designed to provide an efficient, safe experience for our faculty and staff.

1) Preparing for Phased Return to On-Site Instruction

- a. Guidance issued May 1, 2020 by Provost Sanders included the "COVID-19 Return Plan" for OUHSC phased return to full normal operations (see the [HSC Return to Service Plan Checklist](#) on the [OUHSC COVID-19 Updates and Resources](#) page).
- b. Below are points for consideration by faculty and academic staff as OUHSC phases in return to on-site instruction, with reference to the [HSC Return Plan](#) and checklist.
- c. Please note that academic preparation programs for non-HSC students, such as the Summer Undergraduate Research Programs, will not be available for summer 2020.
- d. PROS guidance updates will be posted on the [OUHSC Teach Anywhere](#) website as the COVID-19 situation continues to evolve.

2) Phased Return to On-Site Instruction

- a. Phased return to on-site instruction will begin May 11, 2020.
- b. On-Site instruction includes direct, preceptor-guided, and mentored learning occurring at OU Health Sciences Center facilities in Oklahoma City, Tulsa, Lawton and other locations; and in-person delivery settings including classrooms, lecture halls, labs, simulation centers, and clinical settings.
 - i. Academic programs must notify the Vice Provost for Academic Affairs and the HSC Registrar about a) any planned or proposed changes to the Academic Calendar for course scheduling or examinations, and b) any changes to a published course delivery mode (traditional face-to-face, hybrid, or on-line) resulting from current or on-going COVID-19 exposure mitigation efforts. Please work through your Dean's Office/Associate Dean to coordinate the notification and approval process.
 1. Academic programs that have already notified students about plans to complete spring semester instruction remotely should continue to follow those plans.
 2. Academic programs that have not yet notified students about the mode of instruction should, to the extent possible, maintain online instructional delivery to limit large group (greater than 10 person) gatherings for didactic instruction through Summer 2020.
 - ii. All academic programs should:
 1. Plan for phased return regularly scheduled on-site instruction by Fall 2020.
 2. Consider scheduling small groups of students from any large class (e.g., greater than 10 students) to return, with appropriate [social distancing](#), for on-site review sessions during phased return to regularly on-site instruction.

PLAN FOR PHASED RETURN TO OUHSC ON-SITE INSTRUCTION

3. When returning to instruction for learning groups of 10 or more students faculty must plan ahead for an appropriate setting and make seating arrangements to provide 6-feet of social distancing between students, and between students and the faculty or staff member, in the teaching setting.
 - iii. Faculty and academic staff should plan ahead for social distancing during necessary [on-site student/faculty meetings](#) and proctored assessments and examinations. Where feasible, in public areas where students may gather, or lecture halls/classrooms and other instructional spaces, pre-mark recommended six-foot zone for social distancing between persons who may be standing or sitting in those areas.
 - iv. As students are allowed to return to community-based learning locations faculty should ensure that the site preceptor is prepared to receive the student(s) and to follow best-practices regarding mitigation of COVID-19 exposure risks for students in community settings. See [CDC Guideline for Community Mitigation](#).
 - v. Academic programs, and the faculty and staff should consider how you will inform and train a) incoming, and b) returning students about required practices for masking and social distancing.
- c. Based on the teaching setting, faculty and academic staff must prepare for appropriate social distancing between persons during class participation, and ingress to and egress from the location. Masks must be worn in all teaching settings, until further notice.
 - i. Classrooms. Maintain at least 6 feet social distance between occupants.
 - ii. Lecture Halls. Maintain at least 6 feet social distance between occupants. Be aware of distancing for side-by-side seating and front-to-back seating for tiered lecture halls.
 - iii. Laboratories. Review and follow [Vice President for Research COVID Research Updates](#) and guidance regarding use of research laboratory space and social distancing with in laboratories. Communicate about any planned student activities in the lab with the PI/designee or Lab Coordinator before sending students to a lab (including learning labs such as the anatomy lab).
 - iv. Simulation Centers. Return to simulation in phases to prevent large gatherings of (10 or more) learners during initial phase of return to on-site instruction.
 1. Maintain at least 6 feet social distance during simulation-based instruction.
 2. Team experiences must follow the HSC COVID-19 Return Plan guidelines regarding use of masks and other mitigation strategies if social distancing cannot be maintained during simulation.
 - v. Clinical instruction. Review and be prepared to follow guidance provided by the hosting clinical facility. For on-site clinical instruction follow guidance provided by the Dean's office or the Dean's designated clinical instruction program coordinator(s).

Maintain Social Distancing, Hygiene and Disinfection Protocols at All Times

1. Keep the number of persons gathered in one location below 10, including instructors, or plan to space persons according to [HSC Return Plan](#) guidance.

PLAN FOR PHASED RETURN TO OUHSC ON-SITE INSTRUCTION

- a. When social distancing cannot be maintained due to the nature of the learning requirement, mitigate potential exposure to COVID-19 by following guidance in the [HSC Return Plan](#) and [HSC Return to Service Plan Checklist](#).
 - b. Minimize all unnecessary physical proximity or contact. Provide clear direction to learners and limit potential for congestion within any shared, waiting, or common areas.
 - c. Be aware of how many people may be in any waiting area in advance of scheduled on-site instruction, exams or other proctored assessment. Post visible markings or signage to provide students, faculty and staff with distancing guidance.
2. Properly clean and disinfect equipment, tools and any devices, such as microscopes, hand tools, smart devices and so forth shared between learners and faculty or staff.
 3. Refer to the OUHSC [Return Plan](#) and [Checklist](#) for specifics regarding disinfecting personal and shared spaces and the availability and use of hand sanitizers, masks and personal protective equipment.

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