Logging Volunteer Hours on GivePulse

STEP 1
Go to ou.givepulse.com and click on Profile Menu.

STEP 2
Click Log In.
STEP 3
Click on Single Sign On (SSO).

STEP 4
Type “University of Oklahoma” and login with your OUHSC credentials.
**STEP 5**
Once logged in, click on Campus Groups.

**STEP 6**
Under Campus Groups, select OU Health Sciences.
**STEP 7**
Click on Add Impact.

**STEP 8**
If you attended an OUHSC volunteer opportunity select it and complete the form.
**STEP 9**
If you did not attend an OUHSC volunteer opportunity select Change Group.

**STEP 10**
Search for the organization you volunteered with, select it, fill in the information on the form, and skip to Step 13.
**STEP 11**
If you can’t find the organization, click on Can’t find it?

**STEP 12**
Complete the form with the organization’s information.
**STEP 13**
Under Sharing and Privacy Settings, make sure to add OU Health Sciences. Otherwise, your hours will not be logged under OUHSC.

*Make sure you have joined the OU Health Sciences GivePulse page ([https://givepul.se/yme653](https://givepul.se/yme653)). If you don’t, you will not be able to add OUHSC to your impact.*
STEP 14
Once you have completed the form click on Add Impact & you are all done!